

Description Of Activity

Schools Covid-19 Risk Assessment- Full re-opening as part of Step 4

The thresholds, detailed below, are used as an indication for when to seek public health advice if concerned.

For most education and childcare settings, whichever of these thresholds is reached first:

- 5 children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period; or
- 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period
- a pupil, student, child or staff member is admitted to hospital with COVID-19. They can do this by phoning the DfE helpline (0800 046 8687, option 1)

Name of School	Camrose Primary School
Date Of Assessment	February 2022

**All staff have been consulted during staff meeting
All concerns have been given proper consideration**

If you continue to have concerns staff may raise these with HSE (Health & Safety Executive).

All staff is expected to follow and adhere to the guidance within this RA

In the event of meeting the threshold detailed above:

Camrose will revert back to the September 21 Covid-19 RA and full restrictions detailed within this plan for a set period which will be determined based upon the advice of Public health England.

Guide to Determining Risk

1. Determine Severity (You need to consider the potential of the hazard you have identified, has it the potential to kill or cause major injury, or will it just cause minor cuts or bruising?)

High	Death, major injury (broken bones etc.), or illness causing long-term disability.
Medium	Injuries or illness causing short-term disability.
Low	All other injuries and illnesses, cuts, bruises etc.

2. Determine Likelihood of Occurrence What is the chance that the hazard will result in an injury (Is it near certain that it will happen or is it remote, taking into consideration duration and frequency of exposure and adequacy of existing precautions?)

High	Where it is certain or almost certain that harm will occur in the next year.
Medium	Unlikely for harm to occur in the next year, but possible.
Low	Where harm is very unlikely.

3. Calculate Risk (Once you have determined the severity and estimated the likelihood, weigh up the risk using the table below)

	Severity		
Likelihood	Low	Medium	High
Low	Low	Low	Medium
Medium	Low	Medium	Medium
High	Medium	Medium	High

4. Determine Appropriate Action

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Risk Rating	Who needs to carry out the action?	When is the action needed by?	Done
<u>Premises</u>							
BEFORE RE-OPENING							
Cleaning	Staff/Pupils exposed to corona virus due to contaminated surfaces	The school will be thoroughly cleaned prior to the wider opening of the school	Enhanced daily cleaning schedule remains in place	M	Kier	Before Opening Daily	✓
Bodily fluid spillage	Transmitting the virus	Office to notify Kier immediately. Area to be cordoned off and spillage cleaned.	Kier to clean spillages.	M	Kier	On going	✓
Maintenance/Statutory Inspections	Staff/Pupils exposed to failure of equipment that may result in injury	Review arrangements for building-related systems including gas, fire safety, kitchen equipment, security and access control, intruder alarms, ventilation?	Where pieces of equipment or machinery, such as lifts, fume cupboards etc. require thorough examination or testing (TE&T) they must all be within their testing cycle. If this has elapsed then these item(s) cannot be used until they have passed the required tests. Their use will therefore need to be postponed until testing has taken place.	M	Mgt/Site Caretaker		✓
Health and Safety Checks	Staff/Pupils exposed to conditions may result in injury	Undertake a health and safety check of the building and school site	Visual inspection of the school building to identify issues that need remedying	M	Mgt/Site Caretaker		✓
Water Systems	Staff/Pupils exposed to legionella in water systems. Risk of contracting legionnaires disease	Review arrangements for building-related systems including hot and cold water Flush little used outlets	<i>Records in Kier office</i>	M	Mgt/Site Caretaker		✓
CLEANING							
Daily Cleaning	Staff/Pupils coming in contact with potentially contaminated surfaces increases risk of infection	Frequent cleaning of rooms and shared areas – see Kier cleaning schedule –2 times a day.	School has arranged to maintain cleaning of high touch areas twice daily	M	Cleaners All staff	Feb 2022	✓

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Risk Rating	Who needs to carry out the action?	When is the action needed by?	Done
Ventilation	Staff/Pupils can be exposed to a high viral load in poorly ventilated spaces	All spaces should be well ventilated using windows etc. where possible. Opening some doors to limit touching of door handles and improve ventilation	Remind staff about importance of ventilation When using the library with a class / group, ensure both doorways / some windows are open	M	Mgt	Feb 2022	✓
Cleaning following a suspected or confirmed case of Coronavirus (COVID-19)	Staff/Pupils coming in contact with potentially contaminated surfaces increases risk of infection	Have a clear procedure in place which follows the DFE guidance on the principles of cleaning as set out the in relevant DFE guidance	All surfaces within area will be cleaned thoroughly using antibacterial spray	M	Cleaners/Mgt		
WASTE DISPOSAL							
Disposal of waste (used PPE, Tissues) where no Covid-19 symptoms observed.	Staff/Pupils improperly disposing of covid-19 waste	Waste is placed into a lidded, double bagged bin and disposed of as normal. Waste collection – from LA waste disposal – is weekly	TA empties bins daily	M	Mgt	Feb 2022	✓
HYGIENE/WELFARE							
Face coverings	Staff/Pupils can transfer the virus	Face coverings are not required in school for pupils, staff or visitors	If reach the threshold for concern; temporarily reinstating face coverings for float staff and visitors	M	Staff	Feb 22	✓
Bubbles	Staff/Pupils can transfer the virus	It is no longer recommended that it is necessary to keep children in consistent groups ('bubbles'). This means that bubbles will not need to be used in schools from the autumn term.	Inform staff <i>In the event of class outbreak – more than 3 pupils/staff reinstate bubble for that class.</i>	L	SLT	Feb 22	✓
Poor hygiene/ Handwashing	Staff/Pupils can transfer the virus	Pupils and staff wash their hands regularly Posters placed in classrooms, wash rooms to encourage handwashing Staff continues to train pupils to wash their hands correctly.	Alcohol based hand sanitiser should be considered for practical sessions where hand washing will be required before and after if sufficient facilities are not available. Skin friendly, skin cleaning wipes can be used as an alternative to sanitiser	M M	Staff Staff	Feb 2022	✓ ✓

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Risk Rating	Who needs to carry out the action?	When is the action needed by?	Done
		Promote catch-it, bin-it, kill-it' approach <ul style="list-style-type: none"> Tissues available in all rooms Lidded bins through the school 		M	Staff		
WORKING SAFELY							
Mental Health and Safe guarding issues	Staff may have problems with mental health	Have sessions/one-on-one with staff to discuss challenges if requested (HT or LM) Staff Employee Assistant Pro available to all staff Free helpline for all staff: http://www.educationsupport.org.uk Displayed on staff wellbeing board	Ensure staff are involved in the planning processes SLT mindful that workload is carefully managed and balanced	L	Mgt	Feb 22 As necessary	✓
Using and monitoring new practices to reduce risk of Covid-19 transmission	Staff/Pupils infecting others	Morning briefings 3 times a week for teachers only – teachers to pass information on to other staff. Managers must monitor arrangements throughout the day and make remedial actions where needed. Ensure there are opportunities for all employees to raise concerns / make suggestions.	Minutes written into book and left in staffroom for staff arriving later than 8.15am due to staggered start.	L	HT	Feb 2022	✓
			Check emails – up-date RA as necessary and relay any changes to all staff	L	Mgt	Feb 2022	✓
Prevention	Staff not returning	Shielding is currently paused	Relay information to all staff	M	Mgt All staff	Feb 2022	✓
	Transmission	CO2 monitors in all classrooms	Staff to check twice daily If signals levels too high, windows MUST be opened	L	All staff	Feb 2022	✓
Prevention - Testing for primary, school-based nursery and maintained nursery school staff	Staff/Pupils coming in contact with potentially contaminated surfaces/persons	Twice weekly LFD testing programme no longer required	<i>In the event of a school / local outbreak testing will recommence</i>	M	HT	Feb 22	✓

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Risk Rating	Who needs to carry out the action?	When is the action needed by?	Done
SUSPECTED CASE OF CORONA -VIRUS							
Prevention	Staff/Pupils coming in contact with potentially contaminated surfaces/persons	If staff / pupils /displaying any level of Covid-19 symptoms they isolate for a period of 5 days. They return to school on the 6 th day – no additional testing is needed.	Brief staff on procedures and expectations Staff to follow guidelines Relay this information to parents via newsletter and the school app.	M	All	Feb 22	✓ ✓
Suspected case	Staff/Pupil coming in contact with potentially contaminated surfaces/persons	If pupils develop symptoms of coronavirus during the school day, parents will be contacted immediately and asked to collect their child and isolate for 5 days	Up-date website information	M	All	On going	
CONFIRMED CASE OF COVID-19							
Confirmed Covid case	Staff/Pupils infecting others	If staff/pupils test positive, they must self-isolate for at least 5 days from the onset of their symptoms. Return to work on 6 th day; no additional testing needed	Share information with all staff	M	Staff/Pupils Parents / carers	Feb 2022	✓
Containing outbreak	Staff/Pupils infecting others	If 5 or more confirmed cases within 10 days or 10% of 'bubble': <ul style="list-style-type: none"> Contact Health Protection Team Follow advice given 	Revert to previous precautions	M	Mgt	Feb 2022	
Teaching & Learning							
STAFFING LEVELS							
Workforce	Staff and pupils	Social distancing measures have now ended in the workplace and it is no longer necessary for the government to instruct people to work from home.	Relay this message to staff	L	Mgt	Feb 2022	

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Risk Rating	Who needs to carry out the action?	When is the action needed by?	Done
Staff Absence	Staff may become over-worked	Put arrangements in place to cater for unexpected staff absences Supply teachers can be engaged as normal	Regulate how long each teacher/teaching assistant has to work Ensure the workload is balanced Minimise number of visitors to school where possible	L	Mgt	Feb 2022	
Staff to pupil ratio	Staff/Pupil may have larger groups thus increasing infection rates	Have appropriate levels of staffing throughout the day to ensure pupils' safety and well-being	Inform the Local Authority if the school does not have the capacity for more pupils	L	Mgt	Feb 2022	
Pupil Attendance							
	Pupils not returning	Clear communication with families prior summer break, of expectations: <ul style="list-style-type: none"> Attendance is compulsory from 8th March 2021 for all pupils Non-attendance will initiate normal school procedures 	Letters sent to parents clearly stating procedures and processes	L	Mgt	Sept 21	✓
Pupils self-isolating	Pupil education	Pupils unable to attend school due to self-isolating will be provided with remote learning. See Remote Education Temporary Continuity Direction. Remote Education Temporary Continuity Direction: explanatory note – GOV.UK (www.gov.uk) The school will also offer self-isolating pupils pastoral support.	Teachers and support staff to provide remote learning in line with the normal school practice Learning Mentor / SENCO to call families weekly to 'check in'			Feb 2022	